

Ingraham Paintings™

Four Centre Street, Bath ME 04530

703-463-6043

www.tinaingraham.com

PORTRAIT COMMISSION CONTRACT

Client's Name _____

Address _____

Phone _____ email _____

Painting(s) of (names of subjects to be painted) _____

The client agrees to pay \$_____ (total cost) for _____ (number of portraits or paintings) of _____ (subject)

A non-refundable deposit of \$_____ is due prior to the beginning of the painting.

Head and shoulders portraits require half the painting cost \$_____ due as a deposit prior to the painting process. The final payment of \$_____ will be made when the portrait is completed.

Paintings other than head and shoulder portraits require \$_____ (one third the painting cost) as a deposit, \$_____ midway through the painting and a third and final payment of \$_____ upon completion.

Travel expenses outside a fifty-mile radius of Portland, Maine are added to the cost of the painting. When extended travel is necessary, arrangements agreeable to both artist and collector, are added as amendments to the contract. This may involve the artist living with or near the family during the commission process.

The artist agrees to paint in the manner she is accustomed, working from life or a combination of live sittings and studies. If the subject to be painted is deceased, Ms. Ingraham will work from photograph. The highest quality materials, pigments, linen, supports and varnish are used in her paintings. Reference photographs (taken by the artist), and studies remain the property of the artist unless other arrangements are made.

Framing is not included. Shipping when applicable, is an added cost.

Artist's Signature

Tina Ingraham _____ Date _____

Client Signature _____ Date _____